

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.
BOARD OF DIRECTORS VIRTUAL MEETING
MINUTES
Thursday, September 21, 2023

PRESENT: Angela Alexander (Chair), Jamie Knight, Jessica Durrant, Lisa Marston (Treasurer), Martha Ibarra, Michael Cohen (Vice-Chair), Sabena Vaughan

ABSENT: Catherine Wilson (PC Liaison), Jeny Grupe

STAFF: Katherine Clayton (Executive Director), Jean Lehmann (Executive Administrative Assistant)

A quorum was established. Angela Alexander called the meeting to order at 5:50 p.m.

CONSENT AGENDA

MOTION: Jessica Durrant made a motion to accept the consent agenda as follows: **June 15 minutes; status of grants in process/grants to be approved (Ford Family Foundation and Cow Creek Umpqua Indian Foundation for Listo); May and June meals; September enrollment and quarter (PIR) reports; September program information summary (PIS); receipt of Information Memoranda (IM) 23-03 and 23-04 from the Office of Head Start (OHS); and receipt of SOHS retirement plan audit report and letter. Michael Cohen seconded the motion; the motion carried.**

TREASURER'S REPORT

1. Financials

Financial statements are in order for May, June, and July 2023.

MOTION: Michael Cohen made a motion to accept the May, June, and July 2023 financial statements as presented. Jessica Durrant seconded the motion; the motion carried.

EXECUTIVE DIRECTOR'S REPORT

1. Annual Requests

Katherine thanked members for completing and returning their code of conduct and conflict of interest disclosure forms.

COMMITTEES

1. Policy Council (PC)

- September 19 was the last meeting for many of the current members.
- A Family Engagement Kickoff is scheduled in Jackson County on Monday, September 25 from 5:00 to 7:00 p.m. at the Foothills center, and in Josephine County on Tuesday, September 26 from 5:00 to 7:00 p.m. at the Redwood center.

NEXT MEETING

The Board will meet on Thursday, October 19 at 5:45 p.m.

ADJOURNMENT

MOTION: Lisa Marston made a motion to adjourn the meeting. Jessica Durrant seconded the motion; the meeting adjourned at 6:00 p.m.

Respectfully Submitted,

Jean Lehmann